

**WEST OXFORDSHIRE DISTRICT COUNCIL**  
**ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**  
**THURSDAY 9 JUNE 2016**

**START TIME OF MEETINGS 2016/2017**

**REPORT OF THE HEAD OF DEMOCRATIC SERVICES**

**(Contact: Simon Wright, Tel: (01993) 861533)**

(The decisions on this matter will be resolutions)

**1. PURPOSE**

To consider the start time for meetings of the Committee for the remainder of the 2016/2017 municipal year

**2. RECOMMENDATIONS**

That the Committee agrees the start time of its meetings for the remainder of the 2016/2017 municipal year.

**3. BACKGROUND**

3.1. At the meeting of the Council held on 20 January 2016 a programme of meetings for the Committees and Sub-Committees of the Council was agreed for 2016/2017.

3.2. The following dates were approved for this Committee:

- Thursday 9 June 2016
- Thursday 21 July 2016
- Thursday 29 September 2016
- Thursday 1 December 2016
- Thursday 26 January 2017
- Thursday 30 March 2017

3.3. It was further resolved that the times for the first meetings of the Overview and Scrutiny Committees after the annual meeting of the Council be as set out in the appendix, 2.00pm in the case of this committee, but that each be invited to consider the timing of its subsequent meetings during the year

3.4. In the 2015/2016 municipal year the Committee resolved to convene its meetings at 2.00pm

**4. ALTERNATIVES/OPTIONS**

The Committee may agree a different starting time for all of the meetings or for selected meetings

**5. FINANCIAL IMPLICATIONS**

There are no direct financial implications arising from this report

Keith Butler – Head of Democratic Services

(Author: Simon Wright, Tel: (01993) 861533; EMail: [simon.wright@westoxon.gov.uk](mailto:simon.wright@westoxon.gov.uk) )

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Background Papers: None